



Experts in Orthopedic Care

OUTREACH COORDINATOR

POSITION SUMMARY

Responsible for the coordination of treatment for athletes between various schools and TOC. Works in cooperation with physicians, other health care professionals, athletic administrators, coaches, and parents to prevent, recognize, manage, and provide superior rehabilitative care as defined under protocols and scope of license. Position will enable expansion and strategic growth to the West region, to include Bay, Holmes, and Washington counties.

ESSENTIAL FUNCTIONS

- Interface directly with medical personnel in the treatment of athletes
- Maintain liaison between schools and TOC in coordination of treatment for athletes
- Evaluate injuries to determine management and possible referral
- Provides First aid when needed
- Assist with wound care/dressing changes
- Develops conditioning programs
- Develops rehabilitation and treatment regimen in conjunction with therapists and physicians
- Attend home games and assist team physicians and coaches in the emergency treatment of athletes injuries
- Prepare athletes for practice, competition or events, including taping, bandaging and bracing
- Provides education appropriate to patient's level of understanding regarding evaluation, treatment, self-responsibility, injury prevention, strength and conditioning
- Instructs in home exercise program to facilitate rehabilitation and promotes independence in care as appropriate
- Performs other responsibilities associated with this position as deemed appropriate.

GENERAL COMPETENCIES DESIRED

- All knowledge, skills, and abilities mandated by the State of Florida
- Knowledge of patient flow and TOC's physician specialties
- Knowledge of first aid and CPR
- Excellent communication and interpersonal skills
- Ability to perform independently with minimal or no supervision.
- Ability to travel as needed.

PHYSICAL DEMANDS

Must be able to assist with or transfer patients of various weights/heights. Must be able to push carts containing medical and athletic equipment. Must be able to stand for long periods of time, have good mobility skills and be able to walk long distances. Must demonstrate the ability to communicate to give adequate directions and instructions to subordinates. Must be able to carry medical, first aid and athletic training kit and coolers for long distances. Potential exposure to blood borne pathogens or other potentially infectious materials. Required ability to work irregular hours, including evenings and weekends.

CREDENTIALS DESIRED

Must have a bachelor's degree from an accredited athletic training curriculum. BOC Certified. Licensed in Florida (or eligible). Valid state of Florida driver's license.

I certify that I have read this job description, it has been explained to me, and I understand my duties and responsibilities as stated herein.

Employee Name: _____

Employee Signature: _____